

Faculty Handbook Committee
Meeting Minutes
April 28, 2022

Voting Members Present: Shelley Gipson, Bert Greenwalt, Annette Hux, Amanda Lambertus, Suzanne Melescue, Jim Washam

Non-voting Members/Support Present: Mary Elizabeth Spence, Will McLean (AAR)

Meeting called to order at 2:03 pm

April 14th Meeting Minutes: Lambertus motioned to approve, Hux seconded, all approved.

New Business

Introduction to Section IV Review

- Committee agreed to vote on Introduction edits after reviewing the edits presented last meeting.
- Committee continued discussion of Introduction, changes made in Summer Working Group and suggested edits by Melescue.
- Nothing is being removed, as all content is contained later parts in Section. Committee discusses highlighting these sections IV.D and IV.E in the Introduction language
- To include all current language, committee discusses linking directly to Title IX website in Section IV of Handbook. Additionally, IV.D and IV.E will be sent to Title IX website for approval.
- Gipson moves that the committee accepts the edits to the Introduction with the addition of the IV.D and IV.E language, Washam seconds, all approved.

I. Section IV.A: Discuss edits indicated in copy from legal

Also change first sentence, “Faculty grievance alleging institutional error applies only...”
Approve edits.

- Committee discusses changing language for clarity and correctness of the 1st sentence.
- Gipson motions to accept that committee change the first sentence of section to read: “Faculty grievance alleging institutional error(s) applies only to terms and conditions of that faculty member’s employment.” Second sentence would begin “This includes...” Lambertus seconds, all approved.
- Gipson motion to approve the inclusion of the discrimination statement at the end of second sentence, Washam seconds, all approved.
- Lambertus moves to approve the edits of the rest of the paragraph made by summer working group and legal, Gipson seconds, all approve.
- Committee discusses summer working and legal edits to second paragraph.
- Gipson proposes that small edits accepted from summer working group and legal, Hux seconded, all approved. Including editing the title of “Associate Vice Chancellor of Human Resources” to “Assistant...”

II. Section IV.B.1: Approve edits indicated in copy from legal

- Committee discusses editorial changes made by summer working group and legal.
- Committee agrees to include section when sending to Bush in Title IX.
- Legal made comment in section to delete part of sentence: “Faculty selected will...” in order to avoid discrimination and information does not appear in Book of Committees
- Lambertus moves to accept legal edits in IV.B.1.a, Hux seconds, all approve.

- Gipson moves to accept editorial edits in section, Washam seconds, all approve.

Motion to adjourn at 2:54 pm